



Secure Deposits. Interactive Menus. Nutrition Information.

Things to Know:

- If you have more than one child in the District you can handle all online prepayments from the same online account.
- Payments may be made through an existing PayPal account or with a major credit or debit card.*

In order to use the online prepayment service, a small convenience fee for each transaction will be assessed to cover the bank fees. The convenience fee is \$1.75 per deposit transaction. Parents placing money into multiple meal accounts will only be assessed the \$1.75 fee once per deposit transaction. The School District of South Milwaukee will not profit from the use of this site.

- To offset the cost of the convenience fee, the Food Service Department will provide one BONUS meal for your son or daughter for every \$30 online payment you put on their account. For example, a purchase of \$30 will be charged a convenience fee of \$1.75, but in return you will receive one free meal valued at \$2.00 for High and Middle School students, and valued at \$1.70 for Elementary level students. Likewise, a purchase of \$60 in one transaction will earn two free bonus meals valued at \$4.00/\$3.40, and so on.

Registering for MyNutrikids.com

- You will first need your child's student ID number (available from your child's school).
- Go to www.MyNutrikids.com.
- Click **Sign Up** and enter the required information. (*Remember: your email address will be your username.*)
- Click **Finish** to complete the initial registration process.

Add Students to Your Family Account

- When you log in you will be taken to the homepage.
- Click **MyKids** from the main menu OR from the blue navigation bar above.
- This is a listing of the students in your account. It will be empty on your first visit to the site.
- Click **Add Child** and enter the required information.
- Click **Add** (next to your child's name) to continue.
- Click **Add Child** to repeat the process for additional children.
- NOTE: Your child's transaction history report will not display information during the initial account set up process.

How to Make a Deposit

- Click **Deposit Money** located next to **Add Student**.
- Enter an amount in the **Deposit** column next to your child's name.
 - o If you have more than one child, enter the amount you wish to deposit into the column next to each child's name. DO NOT deposit money for your entire family into ONE child's account.
- Click **Calculate**.
- Click **Make Deposit**.
- You will be directed to the PayPal web site to enter your payment information.
 - o You have the option to use your existing PayPal account or a major credit card to make your payment.
 - o If you are using your PayPal account, enter your email address and PayPal password to continue.
 - o If you are using a credit card, enter the required information. For your protection, MyNutrikids.com will not store your financial information.
- Click **Pay Now** when finished.
- Click **Pay** once again to finish the process.

Other Online Features

- View your child's account balance
- Print out a copy of your child's eating history, which will show all dates and times your child has purchased a breakfast or lunch within the past 30 days. (Call 414-766-5023 for reports of purchases previous to 30 days.)
- Sign up for an automatic low balance email. An email will be sent when your child's account drops below the amount that you select. When using "Debit" only card, "eCheck", or "PayPal checking account withdrawal" please set your low balance notice for an extra 7 day's worth of meals to allow for bank processing time.

* When making a deposit with "Credit" or "PayPal Credit", funds will be available the same day if the deposit is made prior to 6:00 am. Funds will be available the next day if the deposit is made after 6:00 am. When making a deposit with "Debit" only card, "eCheck", or "PayPal checking account withdrawal", it may take up to one week for funds to clear the bank and become available. Parents will see the deposit when viewing their child's account online, but "pending" will show next to the deposit and funds will not be available for use in the lunch line until it clears.

Parents choosing not to take advantage of the online prepayment service may continue to make advance payments by check or money order to the student's school via the student, parent walk-ins or U.S. Postal Service. Please allow 5 days for account deposit for any payments sent via U.S. Postal Service. Parents may also continue to write one check for multiple students in multiple schools; this type of payment can be handled at any district school. Walk-in payments will no longer be accepted at the District Office



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FREQUENTLY ASKED QUESTIONS

Q. Where can I find my children's ID numbers to create an online account?

A. Your student's school can furnish ID numbers.

Blakewood Elementary – 766-5900

Lakeview Elementary – 766-5252

EW Luther Elementary – 766-5326

Rawson Elementary – 766-2904

Middle School – 766-5822

High School – 766-5127

Q. I registered for an online account with NutriKids but didn't receive a confirmation. Why?

A. Sometimes employers or internet providers use email filters that block email from entering your Inbox. This can send NutriKids' confirmation emails and low balance notices to your Spam folder. Please check your Spam folder.

Q. Can I deposit money online in August to ready my students' accounts for the start of the new school year, or will we need to wait until school officially starts to do so?

A. You may deposit money online at anytime. You do not need to wait until school begins.

Q. How do I know what amount to set for my low balance email?

A. Consider two things when setting low balance email amounts; how you wish to pay and how much your student spends per day.

Credit card and PayPal credit card account payments process in 24 hours on week days and 48 hours on weekends. Debit card, eCheck, and PayPal **checking** account withdrawal payments may take up to 7 operating days for bank processing.

For example, if you choose to use an existing Paypal account that draws on your **checking account**, an e-Check or a Debit card, you may wish to set your middle school student's low-balance notice at \$18.00 (\$2.00 meal times 9 days); or if you choose to deposit by credit card or existing Paypal credit card account, you may wish to set your student's low-balance notice at \$6.00 (\$2.00 meal times 3 days).

If your student's purchase history includes ala carte items as well as the standard meal, consider the average daily cost as well as the bank processing time when setting your low-balance amount.

Q. After depositing \$30.00 in my Middle School son's account, I did not notice \$2.00 being added to the account balance for the bonus meal that he should have earned from the deposit. When will the \$2.00 be added to his account?

A. The system doesn't add money to account balances for the bonus meal. An area within the account is coded with the number of bonus meals earned through online prepayment. The next time the student enters his ID number at the cash register, and has chosen a qualified meal, a "bonus meal button" appears on the register. The cashier uses the bonus meal button and one bonus meal is deducted from the student's bonus meal count. No money is taken out of the student's account for the meal. The meal is recorded in his/her transaction history report as a bonus \$0.00 meal. Only 1 bonus meal may be used per day, and the bonus meal may not be used for ala carte items.

Q. Why is the PowerSchool Student Database showing my student's lunch account balance as \$0?

A. MyNutriKids.com is the only online website that provides access to student meal accounts. PowerSchool is not connected to our Point of Sale Software. If you had previously signed up for account balance emails through PowerSchool, you will have to de-select the "Account Balance" option from your PowerSchool account.

Q. I forgot my login password. What do I do now?

A. No problem. The MyNutriKids website has an email link to support@MyNutriKids.com. Just send them an email requesting your password and within 2 hours you will receive a reply to your account's original, confirmed email address.

Q. Can a grandparent, ex-spouse, etc., create their own online account with NutriKids in order to link into my child's account?

A. Yes, more than one person is allowed to link to the same student's NutriKids meal account. A grandparent, ex-spouse, etc., may add your child to their NutriKids account in order to add funds, view deposit and purchase history, and setup low balance email. They will need your child's student ID number to do so.